

BYLAWS
OF
THE ABILENE SLOWPITCH SOFTBALL ASSOCIATION

1-9-2012

Article I

NAME

This organization shall be known as the Abilene Slowpitch Softball Association, a non-profit organization.

Article II

OBJECT

The objectives of this organization are:

- A. To promote and perpetuate amateur softball in the Metro Abilene Area.
- B. To establish and maintain a high standard of sportsmanship based on honesty and courtesy.
- C. To encourage the construction and maintenance of softball facilities for development of the young manhood and womanhood of our city.

Article III

MEMBERSHIP

Section 1. Classes of membership shall be:

- a. Active
- b. Associate
- c. Life

Section 2. Description of membership.

- a. Active membership in the association is automatic by virtue of payment each year to the Abilene Slowpitch Softball Association of a team fee as established by the Executive Board.
- b. Associate membership shall be open to sponsors, coaches, and persons associated with City softball leagues under the supervision of the Abilene Slowpitch Softball Association.
- c. Life Membership
 1. The Executive Board may confer a Life Membership upon any person it deems worthy of such high distinction for services rendered to the Abilene Slowpitch Softball Association.
 2. Life membership carries all the privileges and responsibilities of associate membership.

LIFE MEMBERSHIP	
JANE SELLERS	1989
JOHN HENNINGTON	1990
RANDAL CROSSWHITE	1990
JUDD WHITE	1994
SU SWINDLE	1996
DOUG SCHMIDTT	2007

Article IV

MEETINGS

- Section 1. The annual election to fill the expiring terms of the Executive Board of the association shall be held in conjunction with the Fall Organizational meeting and is open to the entire membership of the association as well as to the general public. The election of the Executive Board will be conducted by the Nominating Committee.
- Section 2. Special meetings may be called by the President, by the Executive Board, or upon request of twenty-five or more members of the association.
- Section 3. Meetings of the Executive Board shall be monthly on the call of the President with proper notification of all Board members. Date and time of each meeting will be posted at the Association office as such meetings are called.
- Section 4. Meetings of the Board shall be open to the membership of the association as well as to interested parties.

Article V

GOVERNING BODY

- Section 1. The government of the association shall be vested in an Executive Board of Directors (Executive Board) consisting of not less than five nor more than twelve members. Any person may be a member of the Executive Board provided that he or she is a member in good standing, interested in the promotion and perpetuation of amateur softball, attends the meetings of the Executive Board and the association and that a vacancy is available on the Executive Board. The Executive Board shall consist of the President of the association, the Vice-President of the association, the Secretary of the association, the Treasurer of the association, the President Elect of the association, the immediate Past President of the association, a representative from the women's leagues, a representative from the men's leagues, a representative from the church league, and a representative from the co-ed leagues. In addition, life members shall be ex-officio members of the Board.

- Section 2. The Executive Board may appoint any interested person to a vacancy on the Board provided that such person meets the qualifications specified in Section 1 above. A member is in good standing if he or she is not currently on probation or under suspension.
- Section 3. A President-elect will be elected every year and the individual so elected shall serve a three-year term, the first of which years shall be served as President-elect the second of which shall be served as President, and the third shall be served as Past President. With the exception of President-Elect, President and Past President all offices on the Executive Board will be two-year positions. Executive Board members may serve consecutive terms.

Executive Board Elections shall be as follows:

<u>Odd</u> Numbered Years:	<u>Even</u> Numbered Years:
President Elect	President Elect
Secretary	Vice-President
Church Representative	Men's Representative
Co-Ed Representative	Women's Representative

- Section 4. Resignation from the Executive Board shall be submitted to the Secretary or any other officer of the association.
- Section 5. Any Executive Board member, except life members, who fails to attend three consecutive meetings or four meetings during the calendar year, shall cease to be a member of the Executive Board. A notice shall be sent by the Secretary after the second absence. Also, a Board member can be impeached by two thirds vote of the other Board members.

Article VI

OFFICERS

- Section 1. The officers of the association shall be the President, Vice-President, Secretary, Treasurer, President-elect, and Past President. No immediate family members can serve on the board during the same year. No more than two members from any team (excepting teams in the Co-Ed Leagues) can serve on the board during the same year. The officers of the association elected or appointed to the board shall take office November 1st of that year.
- Section 2. **In addition to the slate of candidates placed in nomination by the Nominating Committee, any member of the association at the annual meeting may cause to be placed in nomination in accordance with parliamentary authority, provided the following conditions are met:**
- a. **A letter of intent for nomination must be submitted to the ASSA office one week prior to the Fall Association Organizational Meeting.**
 - b. **A nomination and second given at the Fall Organizational Meeting.**
- Section 3. **The officers shall be elected by the majority vote of the membership, except the treasurer and tournament director who will be appointed by the Executive Board, attending the annual meeting.**
- Section 4. The President shall:
- a. Preside at all association and Executive Board meetings.
 - b. Appoint such committees as may become necessary to accomplish the work of the association.
 - c. Be an ex-officio member of all committees.
- Section 5. The Vice-President shall:
- a. Assume the duties of the President in his absence.
 - b. Serve as Chairperson of the Suspension/Rules Committee.
- Section 6. The Secretary shall:
- a. Record the proceedings and record attendance of all association meetings and meetings of the Executive Board.
 - b. Notify officers, committees and board members of their election or appointment if they were absent from the meeting and furnish committees with material referred to them.

- c. Keep in a separate book, copies of the bylaws, standing rules, and other pertinent documents.
- d. Prepare an outline prior to each meeting, provided the presiding officer so desires, which lists in proper order the items to be discussed at the meeting.
- e. Call the meeting to order in the absence of the President and Vice-President and preside over the election of a temporary presiding officer.
- f. Conduct the general correspondence of the association as directed by the President or Executive Board.
- g. Send not only notices of all meetings, but also, other notices when prior notification is required.

Section 7. The Treasurer shall:

- a. Collect all monies and dues, and care for the association's funds.
- b. Keep an accurate record of receipts and payments.
- c. Pay all bills promptly upon receipt.
- d. Submit a brief Treasurer's report at each Executive Board Meeting.
- e. Submit a written financial report to the Finance Committee quarterly.

Section 8. The President-elect shall:

- a. Meet with the Executive Board and by careful attention and consideration prepares himself/herself to serve effectively as President.
- b. In case of death or resignation of the President, automatically become President for the unexpired part of the term.
- c. Serve as chairperson of the Nominating Committee.

Section 9. The Immediate Past President shall serve as an advisor to the Executive Board.

Section 10. The officers shall assist the President in accomplishing the objectives of the association.

Section 11. All officers shall perform the duties prescribed in the adopted parliamentary authority, in addition to those specified in these bylaws. They shall deliver to their successors all material pertaining to their offices by November 1st.

Article VII

ACQUISITION AND MANAGEMENT OF PROPERTY AND FUNDS

- Section 1. The monies, which accrue to the association, shall be used to promote amateur softball in the City of Abilene.
- Section 2. All special expenditures in excess of fifty dollars (\$50.00), receipts required, shall be approved by majority vote of the Executive Board. Expenditures of less than fifty dollars (\$50.00) shall be left to the discretion of the officers of the association but receipts must be provided. The signature of any member of the Executive Board or Office Manager shall be required on all bank drafts.
- Section 3. Money may be allocated providing revenue is available in the association's treasury. The amount allocated must not deplete the treasury below one thousand dollars (\$1000.00) except and provided that exceptional circumstances warrant; in which case, a two thirds vote of the Executive Board will be required to authorize such expenditure.
- Section 4. All properties and equipment secured by the Abilene Slowpitch Softball Association shall be managed by the association for the betterment of softball in the Abilene area. The Executive Board shall approve all purchases and be responsible for the management of such equipment and property. Upon dissolution of the Softball Association said equipment and property will become property of the City of Abilene Recreation Division.
- Section 5. The association's fiscal year shall coincide with the calendar year and at the end of each year an independent financial review will be performed by an outside source for the purpose of financial verification.
- Section 6. In the event of the dissolution of the association, all funds entrusted to the association shall be transferred to the custody of the City of Abilene, said funds to be used for amateur softball programs.

Article VIII

COMMITTEES

Section 1. Nominating Committee. This committee shall provide and place in nomination a slate of candidates for election to the officer's positions no later than the regularly scheduled June meeting. The committee shall provide names of candidates to serve on the Executive Board for all vacancies. The President-Elect shall chair this committee.

Section 2. Suspension/Rules Committee. This committee shall review all suspension/probation of members and make recommendations to the Executive Board for final disposition. The committee shall review all proposed rule changes and make recommended changes to the Executive Board. The Vice-President shall chair this committee.

The Chairpersons shall select the necessary number of members to complete each committee. The President, with the approval of the Executive Board, may appoint additional committees as deemed necessary by the Board.

Article IX

RESTRICTIONS

This organization shall be nonracial, nonpartisan, nonsectarian, and shall wholly abstain from any political or labor affiliation or endorsements for public office.

Article X

RECORDS

The association shall keep accurate and complete books and accounting records and shall keep the proceedings of its regular and special meetings of the Executive Board. The association shall keep at the registered or principle office a record giving the names and addresses of the members entitled to vote (participants). All books and records of the association may be inspected by any member or his agents or attorneys at any reasonable time.

Article XI

QUORUM

A majority of the Executive Board present shall constitute a quorum.

Article XII

PARLIAMENTARY AUTHORITY

Rules contained in "Roberts Rules Of Order" (revised) shall govern the proceedings of the association in all cases in which they are not inconsistent with the Bylaws, Standing Rules and Special Rules adopted by the association. Unless otherwise specified, all actions of the association or the Executive Board shall be by majority vote.

Article XIII

AMENDMENTS TO THE BYLAWS

- Section 1. Proposed amendments to these Bylaws may be submitted in writing to the secretary by any member.
- Section 2. Any proposed amendment must be submitted at least one meeting prior to being voted upon.
- Section 3. To become effective, an amendment must be approved by at least a two thirds vote of the Executive Board.

Article XIV

STANDING RULES

- Section 1. The Executive Board may formulate Standing Rules to supplement these Bylaws.
- Section 2. Standing Rules may be adopted by a majority vote of the Executive Board at any regular or special meeting of the Executive Board. Notice of a proposal that a new Standing Rule is to be submitted to the Executive Board for adoption should be given to each of the Executive Board members prior to such regular or special meeting. By majority vote of the members of the association at any regular or special meeting, the said Standing Rules may be suspended.

Article XV

EX-OFFICIO MEMBERS AND OFFICERS

- Section 1. All members and officers having standing or capacity as ex-officio members or officers shall have the right to participate in the discussion of any matter before the Executive Board or the committee in which he or she has ex-officio status, but he or she shall not have the right to vote on any matter.
- Section 2. The Executive Board or any committee may delegate such other duties to any ex-officio member, as it deems necessary and proper in accordance with these Bylaws and parliamentary authority.